

Request Letter for activation of Dormant Trading Account

Date: _____

To:

M/s MSB e-Trade Securities Limited

C-603, Saraswati Vihar, Pitampura, Delhi-110034

Dear Sir,

SUB: Request for reactivation of the Trading Account.**Ref: Client / Trading Account No: _____**

I/We, having the above referred Trading Account maintained with you based on duly filled and signed Client Registration Form along with the relevant KYC supporting documents provided by me/us at the time of Opening the Trading Account. Due to some unavoidable reasons, I/we could not place/execute any trades/orders in the said account, since last 12 months, resulting in the account been kept under "Inactive" mode at your end as "Dormant Account". However, I/we have decided to start the trading activity and hence request you to kindly "Reactivate" the Account to enable us to trade in the account.

1. I request you to activate my/our Trading Account for the following Trading Segments: (Please sign for the segments you want to activate)

Stock Exchange	Market Segment/s			
NSE	Cash ☞	F&O ☞	Currency ☞	Commodity ☞
BSE	Cash ☞	F&O ☞	Currency ☞	Commodity ☞
MSEI	Cash ☞	F&O ☞	Currency ☞	Commodity ☞
MCX	Commodity ☞		NCDEX	Commodity ☞
ICEX	Commodity ☞			

2. I am enclosing here with the proof for latest financial information. **(Compulsory for activation for derivatives trading)**
- Last Six Months Bank Statement Networth Certificate Latest IT Return
 Latest DP Holding Statement Form 16/ Latest Salary Slip Latest Balance Sheet
3. Gross Annual Income Details (Income Range per annum):
- Below ₹. Rs. 1 Lakh ₹. 1 Lakh to 5 Lakh ₹. 5 Lakh to 10 Lakh
 ₹. 10 Lakh to 25 Lakh ₹. 25 Lakh to 1 Crore ₹. > 1 Crore
4. I have gone through the current Member / Client Agreements, RDD, Disclosures and Policies and Procedures etc. available in your web-site as applicable to current trading practices and I agree to abide by the same.

5. I confirm that there is no change in my/our key KYC details like, Address, PAN Number, ID Proof, and Telephone Number, Depository and Bank Account for all Pay-in and Pay-out obligations etc.,

OR

- Changes in the KYC details are separately given for updation along with required document proof.

***(APPLICATION FOR CHANGES IN CLIENT MASTER (KRA / MSB e-Trade Securities Limited (TRADING & DP))**

6. Bank Account Details (**Only if there is change or additional bank is to be added**)
Copy of the cancelled Cheque leaf (for IFSC/MICR number) along with the latest transaction statement or Pass book and/or Banker's letter for having the Account

Bank Name	Branch Address	Bank Account no.	A/c Type	IFSC & MICR	
				IFSC	
				MICR	

7. Demat Account Details (**Only if there is change or additional bank is to be added**):
(Copy of Client Master / Latest Transaction Statement, where the Client name appears)

Depository Participant Name	Depository Name	Beneficiary Name	DP ID	Beneficiary ID (BO ID)

8. I / We are enclosing herewith the cheque for the outstanding amount over due in my account up to date. Cheque No.....datefor Rs.....drawn onBank.

I/We authorize you to debit the charges, if any, to our Trading account maintained with you. Hope the above documents are in line with your need and in case of any further information / details / documentation; I give my commitment to adhere to the same. Hence, request you to do the needful and communicate the same to me/us at the earliest.

I/We hereby declare that the details furnished above furnished are true and correct to the best of my/our knowledge and belief and I/We undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading, I/We am/are aware that I/We be held liable for it. In case of any further information / details / documentation required by you; I/We give my/our commitment to adhere to the same.

Name (s) of the Client/Authorised Signatory

Signature of Client /Authorised Signatory  (with rubber stamp in case of Non-Individual)

Date: / / Place:

➤ **Note: Please provide a self-attested PAN CARD photo copy**

For Office Use Only

	<u>Documents Accepted by:</u>	<u>Documents Verified by:</u>
Branch Code (if applicable)		
Name of the Employee		
Employee Code		
Designation of the Employee		<u>Activation Done by:</u>
Date		
Signature		

Annexure I
Undertaking for reactivation of client trading account

Date: _____

To
M/s MSB e-Trade Securities Limited
C-603, Saraswati Vihar, Pitampura,
Delhi-110034

Dear Sir,

Subject: My/Our request for reactivation of client trading account in commodity derivatives on MCX/NCDEX/ICEX/NSE/BSE

I/We _____ (name of the client), have trading account with Unique Client Code _____ allotted to me/us by your office situated at _____ (branch name) since _____ (date of activation of the account).

I/We have not been trading in commodity derivative contracts on MCX/NCDEX/ICEX/NSE/BSE trading platform since _____ (last trade date). However, I/we am/are desirous of trading again in commodity derivative contracts on MCX/NCDEX/ICEX/NSE/BSE platform.

I/We hereby confirm and undertake that:

1. I/We have completed all the KYC formalities and submitted all the required documents thereof at the time of opening the trading account originally and enrolling as a client with you.
2. There is no material change in the information viz., address, bank account, PAN no. etc. as contained in the documents submitted originally at the time of opening trading account with you.

I/We, therefore request you to reactive my/our trading account and allow trading with immediate effect.

Yours faithfully,



(Name and Signature of the client)

Name of the Client:

UCC code :